

**GOVERNMENT OF MEGHALAYA
OFFICE OF THE COMMISSIONER OF TRANSPORT
MEGHALYA: SHILLONG**

No. Com/Trans/P.Comp/124/2015/196,

Dated Shillong, the 27th December, 2025

NOTICE INVITING QUOTATION

SEALED QUOTATION(S) DULY AFFIXED WITH A NON-REFUNDABLE COURT FEE STAMP OF **RS. 25/- (RUPEES TWENTY-FIVE)** ONLY ARE HEREBY INVITED FROM REPUTED FIRMS/AUTHORIZED DEALERS FOR SUPPLY OF THE FOLLOWING ITEMS AND OTHER PERIPHERALS TO THE OFFICE OF THE COMMISSIONER OF TRANSPORT.

The details are below: -

SL.	PARTICULARS	SPECIFICATION	QUANTITY TO BE SUPPLIED
1	DESKTOP COMPUTERS	All in one Desktop 13 th Generation Intel Core i7 13500/Win 11/16GB RAM DDR 5 Memory / 1TB PCIe NVMe SSD/27" Non-touch 5MP IR Camera /2GB GRAPHICS/Wired KB+Mouse/Wi-fi + BT/Fixed Stand / 3 year warranty.	40
2	PRINTER Cum Scanner	Multifunction Printer cum Scanner Supported Scan Format: PDF, JPEG, JPG, TIFF, PNG, BMP Print Speed: Up to 24 pages/min (A4), Up to 12 pages/min (A3), Up to 11 pages/min (A4R) 3 year warranty	35
3	All-in-one Ink-tank Color Printer	Supported Functions: Scan, Color Output, Copy, Print Color Print Speed :5.0 ipm Mono Print Speed : 10 ipm Max Color Resolution : 5760 dpi Max Mono Resolution : 5760 dpi Cartridge Configuration : InkTank System 3 year warranty	40
4	Uninterruptable Power Supply	1000VA or 1500 VA UPS for atleast 3 hour power backup. 1 year warranty	25

The last date for submission of quotations is on the **17th December, 2025**. The quotation should reach to the office of the undersigned on or before the **17th December, 2025**, and will be open on the same date at **3:00 PM**. Detailed information and other term and condition etc., may be obtained from the office of the undersigned during office hours on any working days.

Sd/-
Commissioner of Transport,
Meghalaya Shillong.

Terms and Conditions: -

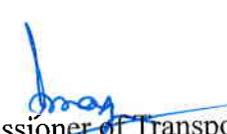
1. Rate quoted for supply of Desktop, Printer, Scanner & UPS which should be inclusive of all taxes and transportation charges. The period of warranty is to be mentioned and should also indicated separately in the GST component.
2. Authorized dealer(s) should furnish a copy of up-to date valid Dealership Certificate from the Manufacturer.
3. The quotation should be accompanied with the company profile.
4. Quotations received via Email or Fax shall not be entertained.
5. Quotation received must be neatly type and any deviation from the quotation shall lead to rejection.
6. The valid GST registration should be enclosed.
7. The copy of Professional Tax Registration from concerned District Council of Meghalaya be enclosed.
8. In case of Non-tribal/Firms a copy of up-to date valid Trading License from District Council Meghalaya should be enclosed.
9. The undersigned reserve right to accept or reject any quotation(s) or cancelled any tender without signing any reason thereof and acceptance of quotation is not necessary the one which quotes the lowest rate.
10. Preference will be given to registered supplier having of the sale service facilities which should be clearly mentioned in the Quotation.
11. The NIQ should be address to the Office of the Commissioner of Transport, Meghalaya, Shillong under the heading "Quotation for Supply of Computers and other peripherals".
12. Delivery must be completed within 30 (Thirty) days from the date of receiving of supply order.
13. Incomplete Quotations will be summarily rejected.

Sd/-
Commissioner of Transport,
Meghalaya Shillong.

Memo No.Com/Trans/P.Comp/124/2015/196-A, Dated Shillong, the 27th December, 2025.

Copy to: -

1. The Under Secretary to the Government of Meghalaya, Transport Department for information.
2. The District Transport Officer, Shillong/Nongpoh/Nongstoin/Mawkyrwat/Jowai/Khliehriat/Tura/Williamnagar/ Baghmara/Resubelpara & Ampati for information and to display the NIQ in the office notice board.
3. The SIO, NIC with request to upload the NIQ in the Transport Department Website.
4. Notice Board.


Commissioner of Transport,
Meghalaya Shillong.